

Prestbury Parish Council

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The Pavilion
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Cheltenham GL52 3LP

MINUTES OF ALLOTMENTS MEETING HELD ON 20th JANUARY 2016 6.00PM AT THE PARISH COUNCIL OFFICE.

**ATTENDING Cllrs:- M Osbourne, J Payne,
A Martin, D Storey, Allotment Representatives**

APOLOGIES B Jones, K Phillipson.

DECLARATIONS OF INTEREST

None declared.

APPROVAL OF LAST MINUTES

Minutes of the meeting were approved.

MATTERS ARISING

The Parish Council have received a letter from Cheltenham Borough Council Housing Department regarding the thefts from the allotments. If any further incidents occur they should be reported to the Housing Association. Clerk to acknowledge receipt of letter.

PLOT REVIEW AND SECURITY

Plot 93B. Original owner has returned to the area, MO is to discuss the plot with the owner and establish contact details.

Plot 94. To be monitored.

Plot 86B. To be monitored.

Plot 52A. To be re-let.

Plot 51A. Letter of intent.

South View Way/ Allotment Boundary hedge, bushes to be planted where there is a gap in the fence/hedge, JP to obtain quote to supply and plant bushes.

Plot 33, the tenant has requested if it is possible to split plot in half, the committee decided this is not possible. If the tenant would like a smaller plot then this should be requested through the Clerk.

The Prestbury School have requested an allotment plot, preferably Plot 21B, which is easily accessed from the school, they would fit a gate in the school fence. The school would make raised beds for each school year.

JP proposed that the school be given the plot, it was decided as an experiment to let the school have the plot.

There are issues with vehicles turning in the lower area of the allotments, stone to be placed on plot 2 to increase the area of turning space.

Plot 12 tenant will cut the bushes back where they are damaging the fence.

Possibly fit double sided lock to the lower gate.

Moles Fencing have supplied a quote for the top gate, two other quotes required.
Approx cost £4K.

2 Fawley Drive have requested that the debris which is backing up against their fence be removed.

RENT REVUE 2017/2018

Rent for half plot £20

Rent for full Plot £36

MO has requested that the Rent Collection meeting is disbanded and Bills are sent out for annual rent payment.

JP mentioned the meeting is an opportunity for tenants to raise concerns, it is also the time when Allotment Representatives are elected.

The meeting this year will take place on 21st March 2016, at the WI Hall, this will be reviewed next year.

PRODUCE SHOW

Produce Show to be held 3rd September 2016, Clerk to check availability of WI Hall.

Set up 2nd September 2016.

MO to liaise with Rose regarding programme meeting, date to be confirmed.

APPLICANTS PROCEDURES AND RULES

JP has updated Terms and Conditions. New documents to come into force next financial year starting April 2016.

JP has requested the committee check through the documents and notify any issues which they feel should be addressed.

The Clerk to send a copy to Cheltenham Borough Council.

FLOOD ALLEVIATION SCHEME.

The Clerk to check with the Solicitor what progress has been made with the easement of the headwall.

AOB

John King has supplied a Suggestion List which was discussed, John to be invited to next meeting.

There are pot holes in Blacksmiths Lane which require filling.

DATE OF NEXT MEETING

27TH APRIL 2016, 6.00pm at the Office.