

Prestbury Parish Council

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Parish Council Office
The Pavilion
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Prestbury
Cheltenham GL52 3LP

MEETING OF ALLOTMENTS COMMITTEE HELD 17TH AUGUST 2015 7.00PM AT THE PARISH COUNCIL OFFICE.

Attendees Cllrs M Osbourne, J Payne, B Jones, K Phillipson.
D Storey, A Martin
R Mabbett
One member of the public.

APOLOGIES

None

APPROVAL OF LAST MINUTES

Minutes of the meeting held 18th May 2015 were approved

MATTERS ARISING

Clerk to order replacement security fencing.

CHAIRMAN'S REPORT

No issues to report.

PLOT REVIEW

84B now re-let.

50B to be re-let.

67B now being cultivated.

54 to be re-let.

63 now re-let.

36 now re-let.

22A now re-let.

96 Letter to be sent out.

37 Carpet has been removed.

73 Grass has been cut.

91A has been re-let

52 Letter to tenant to establish if plot should be split into two halves.

38A Letter regarding intentions.

22B Letter regarding intentions.

20B One month's notice.

20A Letter of intention.

15B now re-let.

93A and **93B** Letter of intention.

94 to be monitored.

90 to be notified that plot to be re-let if tenant does not contact the office.

100 Letter advising if not cultivated within one month then to be re-let.

86B Letter advising if not cultivated within one month then to be re-let.

Hedge in Black Smith's Lane to be cut back, top car park down to bottom car park.

Clerk to notify Groundsman that hedge requires cutting back.

PRODUCE SHOW

Rose has produced labels for tables, prize certificates, score sheets, entries for each class.

Cups, tea, coffee and cake are required for the show.

Set up will start 5.00pm on Friday 4th September 2015 at the WI Hall.

Entries to be handed to the Clerk.

If less than ninety entries than show to be cancelled.

APPLICANTS PROCEDURES AND RULES

JP tabled a new proposed Application Form, new proposed Tenancy Agreement with Terms and Conditions attached. JP requested everyone to look over proposed documents before next meeting so that any issues can be discussed at the meeting. It is the intention that the new format is rolled out next year.

FLOOD ALLEVIATION SCHEME.

There is a problem with the outflow which is situated on Prestbury Parish Land, this is a compensation issue and a possible trespass matter, the solicitor has written to Severn Trent to try and resolve the matter.

WAITING LIST

Twelve applicants within the Parish Boundary and six applicants outside the Parish Boundary.

AOB

The issue of a skip was discussed and it was decided not to rent a skip.

DATE OF NEXT MEETING WEDNESDAY 21st OCTOBER 2015, 7.00pm at the Office.